

Position Description: Security Investigator (Based in Maldives)

Basic Function of Position:

The incumbent is the principal Locally Employed investigative and police liaison officer to the Regional Security Office (RSO) for the U.S. Mission to Sri Lanka and Maldives for all matters in Maldives. Incumbent is the LE security representative who handles Chief of Mission (COM) security, security liaison for VIP visits, and Overseas Security Advisory Council (OSAC) meetings in Maldives as assigned by the Regional Security Officer (RSO). The incumbent is the primary source of local information for the RSO and Assistant Regional Security Officer – Investigations (ARSO-I) for investigations in Maldives. The incumbent conducts background investigations and Counterintelligence (CI) briefings and reports directly to the Supervisory LE Investigator located in Colombo, Sri Lanka. Primary work location is Malé, Maldives with occasional travel to Colombo, Sri Lanka.

Major Duties and Responsibilities:

1. Liaises with key security officials in Maldives to support Chief of Mission (COM) and VIP visits (Congressional, Ambassadors, Secretary of State and Assistant Secretaries, or other high-level officers). Serves as primary point of contact between Embassy and all senior Maldivian Police Service (MPS) officials. Incumbent presents USG needs and positions even if contrary to host government's practices. Assists the Regional Security Officer (RSO) in planning, organizing, coordinating and, if necessary, protection of senior US government officials. Incumbent is responsible for providing assistance in coordinating the Overseas Security Advisory Council (OSAC) program in Maldives. – 50%
2. Follows investigative leads connected to Embassy threats and criminal incidents. Evaluates evidence for credibility and seeks additional corroboration. Briefs the RSO and other officials on investigative findings. Coordinates with other Embassy elements to gather information and develop mitigation strategies. Investigates suspected irregularities on the part of Foreign Service local employees, including theft, malfeasance, and other conduct issues. Completes detailed and timely written reports on all investigations. Brief the RSO, as well as other relevant officials on the status and outcome of investigations. Assesses threat environment for Maldives and assists the RSO in establishing travel policies and protocols for travel to Maldives. – 20%
3. Performs the full range of personal background security investigative duties relating to the determination of suitability of Maldivian local job applicants for employment with the Embassy or associated agencies of the Foreign Service. This duty involves planning, investigating, fact-finding, evaluating and writing the report that will be the basis for the determination of the applicant's suitability for employment. – 10%

4. Assists the Assistant Regional Security Officer – Investigations (ARSO-I) and consular section in conducting visa and passport fraud investigations of Maldivians and other individuals located in Maldives. Conducts interviews, surveillance, and records searches in response to ARSO-I needs and leads from other offices. Provides translation of related documents from Dhivehi to English. – 10%
5. Conducts counterintelligence (CI) and security briefings. Security briefings are required for all new locally employed staff and are periodically required for current employees. CI briefings are required for current employees and cover Embassy policies, threats, mitigation strategies, and other best practices. – 10%